

CLASSROOM INFORMATION: PD HAHN 4F

EQUIPMENT

Projector	Front desk
<ul style="list-style-type: none">• 2 data projectors• 2 screens for projector output	<ul style="list-style-type: none">• Kramer control panel• Laptop input panel with VGA, audio, and HDMI cables

LIGHTING

Use the light switches in the front corners of the room to adjust the lighting as needed.

DATA PROJECTORS

1. SETTING UP THE SCREENS AND OPERATING THE PROJECTORS

On the front desk Kramer control panel, press the **POWER ON** button to bring the screens down and switch the projectors on.

Note: Projectors may take a minute to warm up before you can use them. If they've recently been switched off, wait a few minutes before switching them on.

2. CONNECTING YOUR LAPTOP TO THE PROJECTORS

Laptop	<p>HDMI-enabled laptops:</p> <p>Connect the HDMI cable from the front desk to your laptop's HDMI port.</p> <p>Non-HDMI-enabled laptops:</p> <ol style="list-style-type: none">1. Connect the VGA cable from the front desk to your laptop's VGA port.2. If you want your laptop's sound to be projected, connect the audio cable from the front desk to your laptop's audio socket. <p>If the projection screen doesn't display your laptop screen output:</p> <ol style="list-style-type: none">1. Look for a Function / Fn (F1, F2, etc.) key on your laptop keyboard that represents the monitor display.2. Hold the Fn key and press the relevant monitor display key.
Internet / network access	<p>To use the wired network, connect the network cable from either corner of the room to your laptop LAN socket.</p> <p>To use the wireless network, connect your laptop to UCT's <i>eduroam</i> WiFi service*.</p> <p>* Visit www.icts.uct.ac.za/wireless-at-UCT for instructions.</p>

AUDIO LEVELS

To adjust the volume, use the built-in volume control on your laptop.

PACKING UP

1. If your class is the last before Meridian / at the end of the day, turn off the data projectors and the lights.
2. Store the chalk and the chalk duster near the board or on a separate table (i.e. not the front desk).

NEED HELP? (Telephonic support hours: 7.30 AM to 6PM, Monday to Friday)

Send an email to icts-css@uct.ac.za, or for immediate assistance, phone 021 650 4500* and select option 2.