CLASSROOM INFORMATION: MOLECULAR BIOLOGY SEM A

EQUIPMENT

Projector	Staff card access-controlled safe
- An overhead projector - A data projector - A screen for the data projector	- DVD-VCR player with remote - Data projector remote - VGA cable - Audio cable - HDMI cable - Amplifier

LIGHTING

- **Board lights:** Use the **Board** switch at the door to turn these lights on/off.
- **Main lights:** Use the **Main** switch at the door to turn these lights on/off.
- **Blinds:** Use the **Blinds** panel next to the board to open or close the blinds automatically.

DATA PROJECTOR

1. SETTING UP THE SCREEN

Pull the projector screen down manually to your required level.

2. OPERATING THE PROJECTOR

Press the data projector remote's **Power** button once to turn the projector on.

> **Note:** The projector may take a minute to warm up before you can use it. If it's recently been switched off, wait a few minutes before switching it on.

3. SELECTING AN INPUT

Input	Instructions
DVD/VCR	1. Do not connect your laptop to the projector. 2. On the data projector remote, select **Video**. 3. Operate the DVD-VCR player via its remote, or the controls on the DVD-VCR unit in the safe.
Laptop	1. Ensure that the DVD-VCR player is off / in standby mode. 2. On the data projector remote, select **Computer** (if you are connecting a VGA laptop), or **HDMI** if you are connecting an HDMI-enabled laptop. 3. Connect your laptop to the projector (see Connecting instructions below).

4. CONNECTING YOUR LAPTOP TO THE DATA PROJECTOR

Visual input	1. Connect the VGA or HDMI cable to your laptop's VGA or HDMI output connector socket. 2. Connect the other end of the cable to the **VGA** or **HDMI** socket next to the board. If the display isn't immediately visible on the projector's screen, press the laptop's **Fn** key with the relevant **F** key that displays a picture of a monitor next to or above the **F** number (for example, **F1**).
Audio input	If you're using a VGA connection, connect the loose end of the audio cable (in the safe) to your laptop's earphone jack. (HDMI connections do not require this step.)
Internet / network access	To use the wireless network, connect your laptop to UCT's *eduroam* WiFi service*. * Visit www.icts.uct.ac.za/wireless-at-UCT for instructions.

AUDIO LEVELS

Use the Master dial on the amplifier in the safe.

PACKING UP

1. If your class is the last before Meridian / for the day, turn off:
    *   The data projector
    *   The DVD-VCR player
2. Put all items back in the safe and lock the safe.

NEED HELP? *(Telephonic support hours: 7.30 AM to 6PM, Monday to Friday)*

Send an email to icts-css@uct.ac.za, or for immediate assistance, phone 021 650 4500* and select option 2.