# CLASSROOM INFORMATION: LS6C

## EQUIPMENT

| Projector | Collect from reception |
|---|---|
| • Overhead projector<br>• Data projector<br>• Screen for projector output | • Data projector remote |

## LIGHTING

Use the light switches next to the door to adjust the lighting as needed.

## DATA PROJECTORS

### 1. SETTING UP THE SCREEN AND OPERATING THE DATA PROJECTOR

1. Manually pull the screen to the required height.
2. Press the data projector remote's **Power** button once to turn the projector on.

   **Note:** The projector may take a minute to warm up before you can use it. If it's recently been switched off, wait a few minutes before switching it on.

### 2. CONNECTING YOUR LAPTOP TO THE PROJECTOR

| Laptop | **HDMI-enabled laptops:**<br><br>1. Connect the HDMI cable from the HDMI socket near the windows to your laptop's HDMI port.<br>2. On the data projector remote, press the **HDMI** button.<br><br>**Non-HDMI-enabled laptops:**<br><br>1. Connect the VGA cable from the VGA socket near the windows to your laptop's VGA port.<br>2. On the data projector remote, press the **VGA** button.<br><br><br>If the projection screen doesn't display your laptop screen output:<br><br>1. Look for a **Function** / **Fn** (F1, F2, etc.) key on your laptop keyboard that represents the monitor display.<br>2. Hold the **Fn** key and press the relevant monitor display key. |
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| **Internet / network access** | To use the wireless network, connect your laptop to UCT's *eduroam* WiFi service*.<br><br>* Visit  *www.icts.uct.ac.za/wireless-at-UCT*  for instructions. |

## AUDIO LEVELS

To adjust your laptop's audio level, use the laptop's built-in volume control.

## PACKING UP

1. If your class is the last before Meridian / end of the day, turn off the lights and the data projector / overhead projector.
2. Unplug your laptop.
3. Roll up the projector screen.
4. Store the chalk and the chalk duster near the board or on a separate table (i.e. not the front desk).
5. Turn off the lights.
6. Return the data projector remote to reception.

## NEED HELP? *(Telephonic support hours: 7.30 AM to 6PM, Monday to Friday)*

Send an email to icts-css@uct.ac.za, or for immediate assistance, phone 021 650 4500 and select option 2.