

# CLASSROOM INFORMATION: KRAMER 4B

## EQUIPMENT

Projector	Lectern
<ul style="list-style-type: none"><li>• An overhead projector</li><li>• A data projector</li><li>• A screen for data projector output</li></ul>	<ul style="list-style-type: none"><li>• Audio-visual input panel</li><li>• Desktop computer</li><li>• AMX control pad</li></ul>

## LIGHTING

Use the light switches near the door to switch the **Board**, **Front**, and **Main** room lights on/off.

## DATA PROJECTOR

### 1. SETTING UP THE SCREEN

On the lectern AMX control pad, set the screen as required:

- **Screen Up:** Roll the screen up
- **Screen Down:** Roll the screen down

### 2. OPERATING THE PROJECTOR

On the lectern AMX control pad, press the **On** button once to turn the projector on.

**Note:** The projector should take about 1 minute to warm up before it's ready for use. If the projector has recently been switched off, it may need some time to cool down before you can switch it on again. In such cases, give it a few minutes before switching it on.

### 3. SELECTING AN INPUT

Use the lectern AMX control pad to select an input for the projector:

Input	Instructions
Classroom PC	1. Press the <b>Main PC</b> button on the lectern AMX control pad.
Laptop	1. Press the <b>Laptop</b> button on the lectern AMX control pad. 2. Connect your laptop to the projector. ( <i>See instructions below.</i> )

### 4. CONNECTING YOUR LAPTOP TO THE PROJECTOR

<b>Visual input</b>	<ol style="list-style-type: none"><li>1. Connect your VGA cable to your laptop's VGA output connector socket.</li><li>2. Connect the other end of the cable to the <b>VGA / UXGA</b> socket on the audio-visual input panel on top of the lectern.</li></ol> <p>If the display isn't immediately visible on the projector's screen, press the laptop's <b>Fn</b> key with the relevant <b>F</b> key that displays a picture of a monitor next to or above the F number (for example, <b>F1</b>).</p>
<b>Audio input</b>	<ol style="list-style-type: none"><li>1. Connect your audio cable to your laptop's earphone jack.</li><li>2. Connect the other end of the cable to the <b>Audio</b> socket on the audio-visual input panel on top of the lectern.</li></ol>
<b>Internet / network access</b>	<p><b>Network cable:</b> Connect your network cable from your laptop's LAN socket to the network point on the floor behind the lectern.</p> <p><b>Wireless:</b> Connect your laptop to UCT's <i>eduroam</i> WiFi service*.</p> <p>* Visit <a href="http://www.icts.uct.ac.za/wireless-at-UCT">www.icts.uct.ac.za/wireless-at-UCT</a> for instructions.</p>

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## PACKING UP

1. If you've used the desktop computer, leave it on. If you've logged in to the UCT network on this computer, log out.
2. If your class is the last before Meridian / for the day, turn off the data projector.

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## NEED HELP? *(Telephonic support hours: 7.30 AM to 6PM, Monday to Friday)*

Send an email to [icts-css@uct.ac.za](mailto:icts-css@uct.ac.za), or for immediate assistance, phone 021 650 4500 and select option 2.