

# CLASSROOM INFORMATION: CL 3A

## EQUIPMENT

| Projector                                                                                                                                        | Staff card access-controlled safe                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• An overhead projector</li><li>• A data projector</li><li>• A fixed screen for projector output</li></ul> | <ul style="list-style-type: none"><li>• Data projector remote</li><li>• VGA and HDMI cables</li><li>• Audio cable</li><li>• Amplifier</li></ul> |

## LIGHTING

Use the light switches near the entrance to adjust the lighting as needed.

## DATA PROJECTOR

### 1. OPERATING THE DATA PROJECTOR

Press the data projector remote's **Power** button once to turn the projector on. The projector should take about 1 minute to warm up before you can use it. If the projector has recently been switched off, it may need some time to cool down before you can switch it on again. In such cases, give it a few minutes before switching it on.

### 2. CONNECTING YOUR LAPTOP TO THE DATA PROJECTOR

|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>Laptop</b>                    | <p><b>HDMI-enabled laptops:</b></p> <p>Connect the HDMI cable from the <b>HDMI</b> socket under the green board to your laptop's HDMI port.</p> <p><b>Non-HDMI-enabled laptops:</b></p> <ol style="list-style-type: none"><li>1. Connect the VGA cable from the <b>VGA</b> socket under the green board to your laptop's VGA port.</li><li>2. If you want your laptop's sound to be projected, connect the audio cable from your laptop's earphone jack to the audio socket under the green board.</li></ol> <p>If the projection screen doesn't display your laptop screen output:</p> <ol style="list-style-type: none"><li>1. Look for a <b>Function / Fn</b> (F1, F2, etc.) key on your laptop keyboard that represents the monitor display.</li><li>2. Hold the <b>Fn</b> key and press the relevant monitor display key.</li></ol> |
| <b>Internet / network access</b> | <p>To use the wired network, connect your network cable from your laptop's LAN socket to the network under the green board.</p> <p>To use the wireless network, connect your laptop to UCT's <i>eduroam</i> WiFi service*.</p> <p>* Visit <a href="http://www.icts.uct.ac.za/wireless-at-UCT">www.icts.uct.ac.za/wireless-at-UCT</a> for instructions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

## AUDIO LEVEL

Use the Master dial on the amplifier in the safe.

## PACKING UP

1. If your class is the last before Meridian / for the day, turn off The data projector
2. Put all items back in the safe and lock the safe.

## NEED HELP? (Telephonic support hours: 7.30 AM to 6PM, Monday to Friday)

Send an email to [icts-css@uct.ac.za](mailto:icts-css@uct.ac.za), or for immediate assistance, phone 021 650 4500\* and select option 2.